

NIT/IOP/130/2026-27

Institute of Physics
(An Autonomous Research Institute of Department of Atomic Energy, Govt. of India)
P.O: Sainik School, Bhubaneswar - 751005, INDIA

Last date of receipt of the e-tender: Up to 6.30 PM of 27.06.2026

IOP invites prospective bidders to submit their bids through e-tender UNDER SINGLE STAGE TWO BID SYSTEM IN E_TENDER PORTAL CPP for the subject work as detailed below.

1. FACILITY MANAGEMENT SERVICES (FMS) AT INSTITUTE OF PHYSICS, BHUBANESWAR

The bidders shall have to participate in online bidding only.

The Institute reserves the right to accept or reject any or all quotations either in full or in part without assigning any reasons thereof.


Director

NIT/IOP/130/2026-27

Overview

Computer center in Institute of Physics, Bhubaneswar is responsible of managing IT infrastructure in various departments/sections of the Institute. The centers activity ranges from Server and Network administration, hosting various services to laptop/desktop management of users. Currently, center hosts its own mailing system/service, NIS, NFS, LDAP, centralized data storage, cluster and SAMKHYA-High Performance Computing system, proprietary software license, LAN and wireless networking in and across various buildings and 24X7 computer facility to facilitate the user. Center supports a hybrid environment constitutes of various operating system like unix-based (Cent OS, RedHat, Fedora, Ubuntu), MS Windows and MAC OS.

Technical Bid

Facility Management Services

Sr. No.	Description	Compliance
01.	Serial No of Quotation and Date	
02.	Name of the Firm	
03.	Address of the Firm	
	Telephone No.	
	Fax No.	
	E-mail:	
04.	PAN No.	
05.	Service Tax Registration No.	
06.	Scope of work:	
	Data Center Activities (System and Network Administration)	
	[A] Installation, Configuration, Management, OS/Software loading/up gradation in following services/servers on Unix/Linux based OS : (a) Mail Server and related protocols/ports (SPF, DKIM, DMARC, SPAM, Virus filters Configuration etc.) (b) Name Server (Power DNS, bind etc.) (c) Web Server (d) NIS Server (e) NFS Server (f) LDAP Server (schema, backup, replication) (g) Print server (h) Software License Server (i) DHCP Server (j) Virtual Machine Environment	
	[B] Implementation and Management of Firewall, Tripwire, Mailman, Antispam, Diskquota, Printquota and Software Packages on Linux/ Microsoft Windows OS.	
	[C] Making User Account and Management of File Systems (ext4, btrfs, xfs, LVM etc).	
	[D] Configuration/Troubleshooting of UTM, Open source Firewall (iptables or opnsense/pfsense etc.), Router (Static & BGP routing), Various switches (Core/Distribution/Access). Sound Knowledge of TLS and related certificate issuance & renewal.	
	Complete monitoring of the network and related activities (including both Wired/Wireless) i.e. Sites/URL visited by every user, Blocking URL and IP address etc.	
[E] Configuration and management of client PC's / laptops on Linux/ Microsoft Windows in the Institute.		

	[G] Configuration and management of wireless LAN in different buildings connected by LAN.	
	[H] Configuration and Management of Network Link to residential quarters through ADSL Modems in the campus of Institute of Physics.	
	[I] Backup/restoration of data in File server and other critical servers as and when required. Sound Knowledge of SAN & NAS storage system and handling of backup medium like tape drive & backup software etc.	
	[J] Database (mysql, mariaDB) administration i.e. replication, backup, migration etc.	
	[K] Writing scripts for efficient management of computer systems.	
	[L] Documentation of all configuration done and all scripts written.	
	[M] Engineer should be able to identify hardware issues with Server, Desktop and Laptop PC and capable of repair/replacement (parts/accessories shall be provided by the Institute) of computer accessories includes mother board, RAM, SMPS, Hard Disks etc. (Currently 200+ PCs are of Core 2 DUO / i3/i5/i7 of make HCL/ACER/HP/DELL, 40+ laptops running on Win, Linux, and Apple OS).	
	[L] Bidder should have demonstrated experience in IT Asset management, tracking, software media and software licenses, Inventory etc.	
	[M] Knowledge of different open source tools	
09.	Terms and conditions of service	
	[A] Period of contract: One year (The contract may be continued/extended with the same Terms & Conditions and price for another one year on satisfactory performance.)	
	[B] Two (2) engineers will be deputed to work in Institute of Physics from 9.00 AM to 5:30 PM on all working days of the Institute.	
	[C] The engineer will be available for service, if required, after office hours and on holidays without any additional payment.	
	[D] Institute of Physics will provide access to computer systems as per requirement and will provide super user passwords, when needed. Firm will not misuse the super user privilege and will not reveal the password or transfer data to unauthorized persons/agencies.	
	[E] The Firm will make every effort to resolve the problems at the earliest using best expertise available.	
	[F] The programmes developed under this contract will be property of Institute of Physics and Firm will not have any claim on these programmes.	
	[G] The facility maintenance shall consist of corrective maintenance of software.	
	[H] There will be penalty of Rs. 2,000/- per day for nonattendance of engineer on the working days.	
	[I] The contract may be renewed, if needed, on satisfactory performance by firm. The terms and conditions of contract may be modified upon renewal, if necessary.	
	[J] Institute reserves the right to terminate the contract giving one month notice to the firm. If the performance of the firm is not satisfactory, Institute of physics may terminate the contract by serving one month notice to the firm. Under such circumstances, the firm will be paid only for the actual period of service rendered on pro rata basis.	
	[K] The Firm will not be liable for failure to perform its obligations under this contract if such failures result from any force major act of God, fire, storm, earthquake, explosions, strike etc.	

	[L] <u>Technical Evaluation Committee will interact with the Engineer to be stationed/deployed and the L2/L3 support of the firm/bidder & based on the performance the firm will be technically qualified for further consideration.</u>	
	[M] Firm should make sure one of the engineer should be stationed at Bhubaneswar during weekends/long weekends and schedule need to be circulated in beginning of every month.	
	[L] Firm should have Established Help Desk procedure to lodge complaints/issues.	
10.	Terms and conditions of payment: Payment will be made annually/half-yearly/ quarterly after expiry of the term upon satisfactory performance. Advance payment for the term can be made only upon receipt of bank guarantee for the amount from any nationalized bank (Acceptable/ Not acceptable)	
11.	<u>Address of Office in Eastern Region of India</u>	
12.	Name, telephone and e-mail of two technical (L2/L3 level) persons (Own staff or Partner) to be contacted for maintenance of Computer Facility. In case of partner the authorization letter from partner stating that L2/L3 level support and expertise must be enclosed. (Bidder should have demonstrated expertise in handling/troubling shooting Linux/Unix based environment, Microsoft Windows OS and Database).	Name: Mobile No: Email: Qualification/Expertise in Linux Environment :
		Name: Mobile No: Email: Qualification/Expertise in Linux Environment :
13.	Escalation level for service:	
	Level – I	Name: Address: Telephone E-mail:
	Level – II	Name: Address: Telephone E-mail:
14.	<u>Bidder should have executed at least three (3) IT FMS /Support operation in last three year out of which 2 (two) must be in Government/Autonomous/PSUs with demonstrated experience in services listed in clause 06 i.e. Scope of Work of the technical bid.</u> (Submit the proof in support of above mentioned activities).	Name: Address: Telephone E-mail: Name: Address: Telephone E-mail: Name: Address: Telephone E-mail:
15.	Brief profile of your firm and list of engineers available at office degree and experience in maintaining servers, PC's, Computer Network, IT Security (To be attached separately)	
16.	List of organization to which your firm is currently providing Maintenance of Computer facility. Mention type of service OS and organization (Scientific, Industrial, Banking, Administrative) (To be attached separately).	
17.	Firm should prepare and submit comprehensive document of installation and setup & ready for any transfer of technology.	

	(Firm should deploy the engineer for atleast two weeks for any technology transfer and hand shaking without any financial implication).	
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Financial Bid

Sr. No.	Description	
01.	Serial No of Quotation and Date	
02.	Name of the Firm	
03.	Address of the Firm	
04.	Basic rate (exclusive of tax) for Facility Management Services at Institute of Physics for One Year	
05.	Taxes	
06.	Total (Basic rate + Taxes)	

* The contract may be continued/extended with the same Terms & Conditions and price for another one year on satisfactory performance.

* Taxes as applicable.

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GENERAL TERMS AND CONDITIONS OF TENDER FOR FACILITY MANAGEMENT SERVICES (FMS) AT INSTITUTE OF PHYSICS, BHUBANESWAR

1. The tender should be sent in a Two-Bid Format:

- (a) Technical Bid
- (b) Price Bid

The "Technical Bid" and "Price Bid" should be uploaded to the relevant sections in the e-Tenders portal. Any document related to the tender must be addressed to Director, Institute of Physics, Bhubaneswar mentioning "TENDER FOR FACILITY MANAGEMENT SERVICES (FMS)" on it.

2. The Technical Bid should contain:

- (a) Copy of PAN card, TIN/VAT clearance certificate, Service Tax Registration Certificate etc.
- (b) Compliance with Terms and Scope of Contract as per tender document
- (c) Any other tender specific documents

3. The Price Bid (as per tender bid) should contain:

- (a) Annual rate
- (b) Taxes applicable

4. A brief Profile of the firm with a list of engineers and their technical qualifications available at the office.

5. List of organizations in and around Bhubaneswar, where the firm has taken a contract for maintenance of an IT facility with nature of work.

6. Last date and time for receipt of quotations: 27.06.2026, 6.30 PM

7. All rates quoted should be valid until 90days

8. Value of Tender (for one year): Rs. 15 lakh (Rupees Fifteen lakh) including taxes (The contract may be continued/extended with the same Terms & Conditions and price for another one year on satisfactory performance.)

9. Tender Processing fee: As applicable

10. The technical bid should contain EMD of Rs. 30,000/- (Thirty Thousand only) in any one of the following forms:

(i) DD from any Nationalized Bank, drawn in favor of "Director, Institute of Physics", payable at Bhubaneswar.

(ii) Term Deposit (for minimum 6 months from the tender closing date) in a nationalized bank duly pledged in favor of "Director, Institute of Physics, Bhubaneswar".

(iii) Bank Guarantee from any nationalized bank valid for a period of minimum six months from the tender closing date.

Bids not accompanied with EMD will be rejected. EMD of unsuccessful bidders will be returned within six months of closing of tender. Any exemption of EMD will be as per rule.

11. Performance Bank Guarantee (PBG): The awardee firm needs to submit a Performance Bank Guarantee (PBG) amounting to 10% of the contract value for the period of full tenure and a 1 (one) month claim lodgment period. The penalty will be charged over PBG in case of any delay in completion of task/ issues. The computer committee reserves the right to decide the amount of penalty in case the awardee fails to resolve any issue relating to the job.

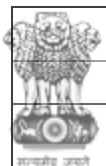
12. As a part of the technical evaluation, the Committee will interact with the L2/L3 level support and the Engineer to be stationed/deployed at the Institute and, based on the performance, the firm will be technically qualified for further consideration. The firms are requested to go through the technical skill sets required as per the tender document while interaction session with L2/L3 level and resident engineer and as the decision of

Committee regarding in this regard shall be final. The interaction meeting will be tentatively held within 10-15 days of the tender due date. Firms/bidders are requested to be prepared for the meeting and physical presence. The intimation of the interaction meeting shall be sent through e-mail as per the details available.

13. The authority of the Institute reserves the right to accept or reject any or all quotations either in full or in part without assigning any reasons thereof.

FINANCIAL TERMS:

1. The price bid of only the technically qualified bids will be opened for commercial consideration.
2. One price bid option may be quoted.



**Government
eProcurement
System**

eProcurement System Government of India

Tender Details

Date : 15-Jun-2026 11:12 AM

Print

Basic Details

Organisation Chain	Institute of Physics Bhubaneswar		
Tender Reference Number	NIT/IOP/130/2026-27		
Tender ID	2026_IOPB_912367_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Supply
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	Bankers Cheque
	3	Bank Guarantee

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	duly filled, complied and signed technical bid as per the tender documents.
		.pdf	Documents duly signed related to General terms and conditions
2	Finance	.xls	Financial price Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	30,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Institute of Physics Bhubaneswar	EMD Payable At	Institute of Physics Bhubaneswar

[Click to view modification history](#)

Work /Item(s)

Title	FACILITY MAINTENANCE SERVICES (FMS) at IOP, BBSR				
Work Description	FACILITY MAINTENANCE SERVICES (FMS) at IOP, BBSR				
Pre Qualification Details	As per tender doc				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	15,00,000	Product Category	Manpower Supply	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	365

Location	Computer Centre IOP BBSR	Pincode	751005	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Institute of Physics Bhubaneswar
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	12-Jun-2026 06:30 PM	Bid Opening Date	29-Jun-2026 10:00 AM
Document Download / Sale Start Date	12-Jun-2026 06:30 PM	Document Download / Sale End Date	27-Jun-2026 06:30 PM
Clarification Start Date	12-Jun-2026 06:30 PM	Clarification End Date	18-Jun-2026 01:00 PM
Bid Submission Start Date	12-Jun-2026 06:30 PM	Bid Submission End Date	27-Jun-2026 06:30 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT Notice	316.28

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	FMSTENDERNITIOP130.pdf	Tender document cum general terms and conditions	3304.66
	2	BOQ	BOQ_959338.xls	Financial Price Bid	286.00

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	10
2.	3	10
3.	3	10

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	bkdash@iopb.res.in	Balakrushna Dash	BALAKRUSHNA DASH
2.	sarojkumar@iopb.res.in	Saroj Kumar Jena	SAROJ KUMAR JENA
3.	aviram@iopb.res.in	AVIRAM SAHOO	AVIRAM SAHOO

GeMARPTS Details

GeMARPTS ID	T6CBJMN8L5MZ
Description	FACILITY MANAGEMENT SERVICE
Report Initiated On	12-Jun-2026
Valid Until	12-Jul-2026

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Registrar IOP, BBSR
Address	Institute of Physics Bhubaneswar

Tender Creator Details

Created By	AVIRAM SAHOO
Designation	Assistant
Created Date	12-Jun-2026 04:07 PM