



भौतिकी संस्थान
भुवनेश्वर
Institute of Physics
Bhubaneswar - 751005, India
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त अनुसंधान संस्थान)
(An autonomous research institution of Dept. of Atomic Energy, Govt. of India)

Notice Inviting E-Tender No.:
NIT/IOP/86/2024-25

UPGRADATION OF EXISTING D8 ADVANCE XRD System



INSTITUTE OF PHYSICS
PO-SAINIK SCHOOL
BHUBANESWAR
Notice Inviting E-Tender
For

UPGRADATION OF EXISTING D8 ADVANCE XRD System


E- Tenders with two bid system are invited on behalf of the Director, Institute of Physics, Bhubaneswar from the manufacturers(Indian or Foreign) and their authorized reseller/Indian agent only for supply and Installation of the following items:-

Sl. No.	Name of the Items	Tender No.	Qty. No.	Estimated Cost in INR	Tender Fee in INR	EMD in INR
1.	Upgradation of existing D8 Advance XRD system	NIT/IOP/86/2024-25	1 Set	Rs.134.00 Lakh excluding GST	NIL.	Rs.4,04,500/-

PARTIES HAVE TO QUOTE FOR ALL THE ITEMS OTHERWISE THEIR BIDS WILL NOT BE CONSIDERED.

Tender Enquiry No : NIT/IOP/86/2024-25
Last date of submission of E-bid : 19.07.2024 up to 6.00 P.M
Opening of Technical Bid : 20.07.2024 at 6.00 P.M

The details of general tender terms & conditions can be downloaded from <https://eprocure.gov.in/epublish/app> or Tender Free View Link from IOP,Bhubaneswar Website- www.iopb.res.in/tenders/


रेजिस्ट्रार/REGISTRAR
भौतिकी संस्थान/INSTITUTE OF PHYSICS
भुवनेश्वर/BHUBANESWAR

Bid Security Declaration

(In Company's letterhead)

Invitation to Bid/Request for Expression of Interest No.
[NIT/IOP/86/2024-25]

To

Institute of Physics,
PO-Sainik School
Near Appollo Hospital
Bhubaneswar-751005

I/We understand that, according to your NIT conditions, bids must be supported by a Bid Security. In lieu of the Bid Security, we submit the following undertaking:-

“I/We declare that we will be suspended/ disqualified for tendering with the entity for a period of 1 (One) year from the date of receipt of notice from you, if we withdraw or modify our bid during the validity period **OR** fail to sign the Contract **OR** fail to submit Performance Security (if applicable) before the defined deadline **OR** fail to execute contractual obligation within the stipulated time.”

Date: -

Place: -

Signature of the Bidder

(with Company seal)

DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 21 and we have not given any printed conditions beyond the scope of this tender. This is also certified that I/We/Our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)

ORIGINAL EQUIPMENT
MANUFACTURING (OEM) MANUFACTURING
AUTHORISATION FORM
(On Letter Head of Manufacturer)

Tender No. :- Date:-

To

The Director,
Institute of Physics,
PO-Sainik School
Near Appollo Hospital
Bhubaneswar-751005

Dear Sir,

We manufacture(s) of original equipment at (address of factory) do hereby authorize M/s (Name and address of Agent(s)) to submit a bid, negotiate and receive the order from you against your tender enquiry.

No company or firm or individual other than above is/are authorized to bid, and conclude the contract in regard to this business.

We hereby extend our full guarantee and warranty as per the Tender terms and conditions for the goods and services offered by the above firm.

Yours Faithfully,

(Name)

(Name & Seal of manufactures)

Note:- This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by bidder in its techno-commercial and priced bid.

PRICE REASONABILITY CERTIFICATE
(ON THE LETTERHEAD OF THE COMPANY)

It is certified that the rates quoted against Tender No.....Dated for the items vide our bid No..... dated are exclusively for supply to ACADEMIC and RESEARCH Institutions and are not more than as charged to other Govt. /PSU 's /Autonomous bodies for similar supplies-made in recent past. It is further certified that we have offered the maximum possible discount to IOP, Bhubaneswar in our Quotation No. datedfor (currency) The quoted price is the minimum. We will not offer lower rates to any other customer (Govt. /PSU's/Autonomous bodies), till the validity of offer or execution of purchase order, whichever is later. If they have been approved by the Director, IOP, Bhubaneswar and if at any stage it has been found that quoted rates are higher, then in such conditions IOP, Bhubaneswar, will have the right to cancel the approved rates and to take legal action against the tenderer.

Yours faithfully,

(Name of

manufacture)

(Signature with date) (Name and designation)

Duly authorized to sign tender for and on behalf of

1.



TECHNICAL BID

SUPPLY & Installation
OF
Upgradation of Existing D8 ADVANCE XRD System

FOR

INSTITUTE OF PHYSICS, BHUBANESWAR
Notice Inviting E-Tender No. NIT/IOP/86/.2024-25

S. No.	Item, General Details	Specifications
1.	X-ray generator	Upgrade the existing x-ray generator
	Continuous power	3 KW or better
	High voltage	Enhance voltage from existing 40 KV to 60 KV
	Current	Enhancing current from existing 40 mA to 60 mA
	Stability	0.05-0.005% for high voltage and current (lesser the better), with 10% variation of main supply
2.	X-ray tube	Upgrade the existing x-ray tube
	Anode material	Cu anode; The system should also be able to work with other X ray sources like Mo, Co, Fe, or Cr.
	Power	2.2 KW or higher
	Focus	Fine focus, long line fine focus with Ni K β Filter. Facility to switch between line and point focus applications without disconnecting cables and utility lines or unscrewing the X-ray tube.
3.	Diffraction goniometer	
	Type	Vertical scanning (Horizontal axis) type θ - θ geometry with Bragg Brentano Focusing geometry
	Scan mode	1. θ - θ coupled mode (Incident and detector arms should be coupled so that the θ and θ movement should be in the ratio of 1:2) 2. θ and 2θ independent mode 3. Continuous scan mode 4. Step scan mode
	Lowest Scanning speed	$\leq 0.05^\circ/\text{min}$
	Highest scanning speed	$\geq 20^\circ/\text{min}$
	Goniometer Radius	≥ 240 mm
	Scan range of 2θ	-10° to 160° or wider
	Angle positioning	Optical encoders for the goniometer
	Smallest adjustable increment (2θ circle)	0.001° or better
	Smallest adjustable increment (θ circle)	0.0001° or better
	Software control	Should provide suitable software Goniometer should be fully automated and should not require any manual intervention for changeover between powder and thin film samples including alignment/calibration. Different modes of scanning, range of scanning, scanning speed and the scanning step (increment) should be software controlled.

4.	Detector	Should provide 2.5 degree or wider 2D LYNXEYE-XE-T detector with appropriate slits and filters. (0D detector already available)
5.	Sample stage	Should provide standard sample stage and computer controlled spinning sample stage with variable speed. Optional sample stage with Auto sampler with 8 stage or more should be quoted. Will be opted depending on the funding.
6.	Software	Should provide windows based latest computer with 27" monitor and minimum 8 GB Ram with and latest version of software to fully control the entire instrument. 13" iPad pro with 1Tb space, wifi+cellular, pencil pro with magic keyboard.
7.	Warranty	1 year on the entire system

Contact for information: (Only E-mail enquiries will be entertained)

For Technical Information:-

Prof. Dinesh Topwal

Email ID: dinesh.topwal@iopb.res.in

Mobile No.9437168849



INSTITUTE OF PHYSICS

BHUBANESWAR

GENERAL TERMS AND CONDITIONS

INSTITUTE OF PHYSICS, BHUBANESWAR

Instruction for Online Bid Submission

The details of tender notification can be downloaded from <https://eprocure.gov.in/eprocure/app> or Tender Free View Link from www.iopb.res.in/tenders/

1. Vendors should obtain the USER ID and PASSWORD from **CPP Portal** by clicking on "<https://eprocure.gov.in/eprocure/app>" link in the homepage.
2. For further details on e-Tender participation, please contact Help desk as mentioned below:-
Telephone: 0120-4200 462/ 0120-4001 002/ 0120-4001 005/ 0120-6277 787
Email: **support-eproc(at)nic(dot)in**.
3. Tenders should be submitted only through **CPP portal** and obtain the Tender Acknowledgement copy as a proof of successful submission.
4. Tender documents for viewing only are also available in Institute of Physics web-site address: **HYPERLINK-**
<http://www.iopb.res.in/tenders/>
5. All corrigendum and addendum will be published on IOP,BBSR website and CPP Portal.
6. IOP,BBSR is publishing all its public and limited tender on IOP,BBSR website.
7. For any query regarding tender terms & conditions please send email to dnsahoo@iopb.res.in

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

REGISTRATION

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead for misuse. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

Bidder should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid: Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

STANDARD TERMS & CONDITION FOR INVITING E-TENDER

1. Director, Institute of Physics, Bhubaneswar (IOP) invites E- Tenders for **the items (mentioned in the e- tender documents)** from the Manufacturer and their authorized reseller only having following credentials.
 - A. Should have satisfactorily completed **03 similar supply** (at least one of them in Central Government/Central Autonomous Body/Central PSU)
 - B. **Similar or Similar Nature of work means** Supply & Installation of **the items (mentioned in the e-tender documents)** for any of the following :
 - a) Government/Autonomous Institutions
 - b) Government Research Centres
 - c) Universities
 - d) Autonomous/Reputed Private Research Centres
 - e) Purchase Orders / Completion certificates if any, for supporting above requirements.

The Bidders are requested to give detailed tender in the prescribed forms in the format given.

2. For Information regarding Commercial & all other Terms & Conditions:

Dr. K.C. Patra
OIC, Purchase Cell
Institute of Physics, Bhubaneswar
Email: purchase@iopb.res.in

3. Supply means:

“Supply, Installation, Commissioning and satisfactory demonstration of the mentioned items/equipments”.

4. Tender Document:

- a) Tender documents contain following:
 - i. Detail tender documents in PDF to read & download only.
 - ii. The following documents needs to be filled mandatorily:-
 - Tender Notice (PDF)
 - Tender Document (PDF)All parts are mandatory to download, fill & to be submitted in CPP Portal.
- b) The purpose of certain specific conditions is to get or procure best product/service etc. for IOP. The opinion of Technical Committee shall be the guiding factor for technical short listing.
- c) The earnest money deposit as indicated against the item should be sent by post so that it reaches on or before the opening of the technical bid for e-tender system in the form of Account Payee. Bank Draft payable on any branch of Nationalized/Schedule Bank at Bhubaneswar in favuor of “**Director, Institute of Physics, Bhubaneswar**”, in a separate sealed envelope. All tenders submitted without requisite amount of earnest money shall be rejected and their technical and financial bids shall not be opened. No interest is payable on EMD. The EMD will be returned to the bidders(s) /Agents whose offer is not

accepted by IOP within one month from the date of the placing of the final order(s) on the selected bidder(s). In case of the bidder(s) whose offer is accepted the EMD will be returned on submission of Performance Bank Guarantee (if applicable). However, if the return of EMD is delayed for any reason, no interest /penalty shall be payable to the bidders.

EMD EXEMPTION:

Parties registered with MSME/NSIC/DAE/SSI should have valid certificate for the items being Tendered, are eligible for exemption of EMD.

The bidder shall be suspended:

If the bidder withdraws the bid during the period of bid validity specified in the tender. In case a successful bidder fails to furnish the Performance Bank Guarantee.

Performance Bank Guarantee: (IF APPLICABLE)

Within ten (10) days of the award of contract, the vendor shall furnish a Performance Bank Guarantee amounting to 3% of the purchase order value in the form of Bank Guarantee in favour of "The Director, Institute of Physics, Bhubaneswar valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. BG should be from any Nationalised/ Scheduled bank in India.

Following documents needs to be uploaded on E-Tender portal.

- a) If the bid is for branded makes, authorization letter from principals clearly indicating that the vendor is the competent authority to sell and provide services towards the items mentioned in the scope of supply given in this tender document.
- b) Copy of GST No. and PAN No. allotted by the concerned authorities.
- c) List of deliverables / Bill of materials and services.
- d) Compliance sheet with any deviation with reference to the terms and specifications.
- e) The item should be supplied with manuals and the manuals including technical drawings should be complete in all respects to operate the system without any problem.

"Commercial Bid" shall contain:

- a) Price schedule complete in all respects. **Tender with any condition including conditional rebate shall be rejected forthwith.**
- b) Cost of all the items should be mentioned clearly and individually in the Commercial Offer only.
- c) The Bidders are requested to quote for Educational/Institutional Price for Machine/Equipment and, since we are eligible for the same.
- d) **Printed conditions of the vendor submitted with the tender will not be binding on Institute of Physics, Bhubaneswar**

5. Tender process & award of contract (AOC):-

The technical bids will be evaluated to shortlist the eligible bidders. Bidders whose technical offer is found acceptable and meeting the eligibility requirements as specified in this tender will only be consider for price comparison. Recommendation of technical committee will be posted on IOP website.

- a) ONLY TECHNICALLY accepted competitive bids will be considered for placing Purchase Order.

6. **Purchaser's Right to vary Quantities at the time of Award:** IOP reserves the right at the time of award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements

without any change in price or other terms and conditions. The Director, IOP reserves the right to accept the offer in full or in parts or reject summarily or partly.

7. Delivery Period / Timeliness

The deliveries, installation must be completed within 60 days for indigenous items & 120 days for foreign items, after placement of purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as they are tightly linked to IOP's plans of completing the project within the time frame.

8. Locations for the Supply / Services

The item covered by this document is required to be supplied & installed at IOP (Mentioned in the CPP portal), Bhubaneswar of Concern Departments or labs.

9. Order Placement and Release of Payment

The Purchase Order and payment shall be processed by –

Registrar

**Institute of Physics,
PO-Sainik School,
Bhubaneswar-751005**

Payment for the items to be supplied by the vendor against the purchase order shall be made by Institute of Physics, Bhubaneswar as follows:-

INR payment:-

100% payment to be released after receipt of material, installation and submission of warranty certificate along with 10% performance bank guarantee of purchase order value from any nationalized bank in India valid for the entire warranty period plus three months for claim lodgment period.

FOREIGN PAYMENT:-

Subject to submission of performance bank guarantee for 3% of P.O. value, 100% payment will be made through Letter of Credit. 80% will be paid after submission of original shipping documents and balance 20% will be released after satisfactory installation, commissioning and warranty certificate.

The tenderers who are not agreeing to above payment terms are requested not to submit their tender otherwise their EMD will be forfeited.

10. **IOP** will not provide any accommodation/transportation for the engineers/ representatives for attending installation, commissioning and demonstration work. It is the absolute responsibility of the Principal Supplier/Indian Agent to make their own arrangements.

11. **The successful bidder**, on award of contract / order, must send the contract / order acceptance in writing, within 7 days of award of contract / order failing which the EMD will be forfeited.

12. Period of validity of bids

- a) Bids shall be valid for a period of 90 days from the date of opening the Technical bid.
- b) IOP may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. The bidder is free not to accept such request without forfeiting the EMD. A bidder agreeing to the request for extension will not be permitted to modify his bid.

- c) Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

13. Corrupt or Fraudulent Practices

IOP requires that the bidders who wish to bid for this project have highest standards of ethics. IOP will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. IOP may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

14. Interpretation of the clauses in the Tender Document / Contract Document

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, Director, IOP's interpretation of the clauses shall be final and binding on all parties.

15. Price

- a) The price quoted shall be considered firm and no price escalation will be permitted at any time. The quotation should be in Indian Rupees or any known foreign currency.
- b) **In case of INR bids:** The price criteria should be on delivered at IOP, Bhubaneswar including Free onsite comprehensive warranty, installation, commissioning, Training, demonstration, packing, transportation, insurance, loading & unloading (At IOP) etc. charges. Govt. Levies like GST, etc., if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, etc., if any.
- c) Please provide GST no. allotted by the concerned authorities in your quotation.
- d) **In case of Foreign Currency bids: - The price criteria will be FOB/FCB basis including Free onsite comprehensive warranty, installation, commissioning & Training & demonstration charges.**

15. Pre-installation:

Pre-installation facilities required for installation may please be intimated in the technical bid. Subsequently, before the consignment lands in IOP, Bhubaneswar the bidder shall confirm that the pre- installation requirements are sufficient for installation of the equipments. In other words the bidder should continuously monitor the pre-installation requirements and see that everything is ready before the consignment is taken to the site for installation.

16. Installation, Warranty & Support

- a) Bidder shall be responsible for installation / demonstration wherever applicable and for after sales service during the warranty and thereafter.
- b) The items covered by the schedule of requirement shall carry **onsite free comprehensive warranty from the date of installation and onsite service support** (warranty mentioned in the tender documents accordingly) of the equipments by IOP. Warranty shall include free maintenance of the whole equipment supplied including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 24 hours. The comprehensive warranty includes onsite warranty with parts.
- c) **The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, custom duty, GST, local taxes if any should be borne by the beneficiary or his agent. A clear confirmation should be given for this item.**
- d) The bidder shall assure the supply of spare parts after warranty is over for maintenance of the equipment supplied if and when required for a period of 05/10 years from the date of supply of equipment on payment on approved price list basis.
- e) The equipment must be supported by a Service Centre manned by the principal vendor's technical support engineers. The support through this Centre must be available 24 hours in a day, seven days a week and 365 days a year. Also it should be possible to contact the Principal's vendor support Centre on a toll free number/web/mail.
- f) The vendor will have to arrange for all the testing equipment & tools required for installation, testing

& maintenance etc.

17. Indemnity

- a) The vendor shall indemnify, protect and save IOP against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipment's supplied by him.
- b) The successful bidder will be fully responsible for payment of wages and other dues as prescribed and compliance of various Labour Laws.
- c) The successful tender should give an undertaking that the staff deployed at the centre in terms of this contract at all time will be employees of the agency exclusively and they shall not be entitled to any claim of employment or permanency of job with IOP.
- d) IOP reserves the right to forfeit whole or part of the security money towards any damage/lose caused due to the negligence on the part of the agency engaged.

18. Insurance

The equipment's to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at IOP site in case of Rupee/Foreign currency transaction.

19. Penalty for delayed Services / LD

As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the bidder will forfeit EMD/SD and also LD clause will be applicable /enforced.

If the supplier fails to Supply, Install and Commission the equipment as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

IOP reserves the right to cancel the order in case the delay is more than 30 days Penalties, if any, will be deducted from the EMD.

20. Jurisdiction

If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under the ICADR Arbitration Rules, 1996.

The authority to appoint the arbitrator(S) shall be the International Centre for alternative dispute resolution.

The International Centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR arbitration Rules, 1996.

Bid Security Declaration

(In Company's letter head)

Invitation to Bid/Request for Expression of Interest No. [Insert reference no.]

To

Institute of Physics,

PO-Sainik School,

Bhubaneswar-751005

I/We understand that, according to your NIT conditions, bids must be supported by a Bid Security. In lieu of the Bid Security, we submit the following undertaking:-

“I/We declare that we will be suspended/ disqualified for tendering with the entity for a period of 1 (One) year from the date of receipt of notice from you, if we withdraw or modify our bid during the validity period **OR** fail to sign the Contract **OR** fail to submit Performance Security (if applicable) before the defined deadline **OR** fail to execute contractual obligation within the stipulated time.”

Date:-

Signature of the Bidder

Place:-

(with Company seal)

DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 21 and we have not given any printed conditions beyond the scope of this tender. This is also certified that I/We/Our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)

ORIGINAL EQUIPMENT MANUFACTURING (OEM)MANUFACTURING

AUTHORISATION FORM

(On Letter Head of Manufacturer)

Tender No. :- Date:-

To

The Director,
Institute of Physics,
PO-Sainik School,
Bhubaneswar-751005

Dear Sir,

We manufacture(s) of original equipment at (.....address of factory.....)
do hereby authorize M/s (Name and address of Agent(s)) to submit a bid, negotiate and
receivethe order from you against your tender enquiry.

No company or firm or individual other than above is/are authorized to bid, and conclude
thecontract in regard to this business.

We hereby extend our full guarantee and warranty as per the Tender terms and conditions for
thegoods and services offered by the above firm.

Yours Faithfully,

(Name)

(Name & Seal of manufactures)

Note:- This letter of authority should be on the letterhead of the manufacturer and should
be signed by a person competent and having the power of attorney to bind the
manufacturer. Itshould be included by bidder in its techno-commercial and priced bid.

PRICE REASONABILITY CERTIFICATE

(ON THE LETTER HEAD OF THE COMPANY)

It is certified that the rates quoted against Tender No.Dated.....
for the items vide our bid No. dated.are
exclusively for supply to ACADEMIC and RESEARCH Institutions and are not more than as charged
to other Govt. /PSU 's /Autonomous bodies for similar supplies-made in recent past. It is further
certified that we have offered the maximum possible discount to IOP, Bhubaneswar in our
Quotation No. dated for
(currency) The quoted price is the minimum. We will not
offer lower rates to any other customer (Govt. /PSU's/Autonomous bodies), till the validity of
offer or execution of purchase order, whichever is later. If they have been approved by the
Director, IOP, Bhubaneswar and if at any stage it has been found that quoted rates are higher,
then in such conditions IOP, Bhubaneswar, will have the right to cancel the approved rates and
to take legal action against the tenderer.

Yours faithfully,

(Name of manufacture)

(Signature with date) (Name and designation)

Duly authorized to sign tender for and on behalf

of

The **Online Bids** in all aspects must be completely uploaded & filled online as explained below:-

General Information –Self Attested		
(Following documents to be provided mandatorily as Single PDF File)		
Sl. No.	Basic Information	To be provided in (.pdf) Format only
1	Name of the Company	.PDF
2	Full address of company along with Telephone no. Fax no. E-mail address :	.PDF
3	Local address of company for communication, if any	.PDF
4	Are you a manufacturer or dealer/reseller	.PDF
5	If dealer please attach certificate from your principal company clearly showing validity of the certificate	.PDF
6	If foreign supplier : Please give details of your Indian authorized partner if any	.PDF
7	Annual turn-over in last 3 financial years in Rs. Crores. (i) Year 2021-22 (ii) Year 2022-2023 (iii) Year 2023-2024 Please attach balance sheet	.PDF
8	Supply & Installation of “Tendered Item(s)” or equivalent to our tendered item(s) of last 3 financial years in State Government or Govt. of India Department(s) /Reputed Organization(s) (in Nos. and Value) (Please attach list of clients) (i) Year 2021-22 (ii) Year 2022-2023 (iii) Year 2023-2024 Please attach copy of Purchase Order/ Completion Certificate	.PDF
9	GST Registration no. with Place PAN Card Details	.PDF
10	Income Tax Registration no. with place	.PDF
11	Photocopy of EMD	.PDF

12	Name and address on whom purchase order will be placed	.PDF
13	Bank details (IFSC CODE/Swift Code, Account Number/IBAN Number) of the supplier on which order will be placed (Both Foreign & Indigenous)	.PDF
14	If you are claiming exemption certificate under SSI/MSME/DAE/NSIC, Please attach self attested copy of certificate which should be valid during the tender process. Parties registered with MSME/NSIC/DAE/SSI should have valid certificate for the items being tendered.	.PDF
15	Service centre details & principal vendor support centre	.PDF
16	Vendor Declaration (In Company's Letter Head with Signature, Seal & Stamp)	.PDF
17	Price Reasonability Certificate	.PDF
18	OEM Authorization Form	PDF
19	BID Security Form	PDF
20	Technical Compliance Sheet of IOP	.PDF
21	Technical Bid with Quotation Number and Date (In Company's Letter Head)	.PDF
Envelope -2 (Price Bid should be submitted in given BOQ_XXX.xls format)		
1	Financial/Price bid (BOQ)	.XLS