



भौतिकी संस्थान
Institute of Physics

भौतिकी संस्थान
भुवनेश्वर

Institute of Physics

Bhubaneswar - 751005, India

(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त अनुसंधान संस्थान)

(An autonomous research institution of Dept. of Atomic Energy, Govt. of India)

No. 954

Dt: 28/8/24

Sub: Rate Quotation for Printing and Supplying of Writing Pad and Note Pad.

Sealed rate quotation is invited for "Printing & Supplying of Writing Pad and Note Pad" as per the details given on the following terms and conditions :-

Sl.	Name of the Item	Specification	Nos. required	Rate per unit	Total Amount
1.	Note Pad	Size : 1/8, Cover paper-02 Nos with Art Paper & printing of Name and Logo Inner Page-30 sheets (75 GSM)	500 pcs		
2.	Writing Pad	Size: A 4 Size, Cover paper-02 Nos with Art Paper & printing of Name and Logo, Inner Page-100 sheets , J.K. Bond paper (85 GSM)	1000 pcs		

3	Last date for submission of rate quotation	:	07.09.2024 & 5.30 P.M.
4	Date & Time of quotation opening	:	07.09.2024 at 6.00 P.M. in the presence of representatives of the firms who may wish to be present.
5.	Delivery	:	Within 20 days from date of the date of receipt of work order

Terms & Conditions :

1. Suppliers should be a registered dealer having GST Registratio No. and should submit a copy the same.
2. Sealed quotation is to be submitted by Post/Courier/by hand only in sealed envelope with superscription "**Rate Quotation for Printing and Supplying of Note pad and Writing Pad**" and addressed to the Registrar, Institute of Physics, Po-Sainik School, Bhubaneswar-751005.

डा.घ.-सैनिक स्कूल, भुवनेश्वर - 751 005, भारत

P.O. : SAINIK SCHOOL, BHUBANESWAR - 751005, INDIA

दूरभाष / Phone : 0674 - 2300637, 2301058, 2301823, फ़ैक्स / Fax : 0674-2300142, वेब/ Web : <http://www.iopb.res.in>

हमेशा हिंदी में पत्र व्यवहार करके देश का गौरव बढ़ाएं

3. Rate quoted should be remain valid for six months from the date of submission of the quotation.
4. Delivery of the printing matetials are to be made within manner to be specified in the purchase order failing which the same will automatically stand cancelled. Partial shipment is strictly not allowed.
5. Price quoted should be FOR destination at IOP site basis. Taxes and levies, if applicable, will be paid extra, which should be specified separately.
6. 100% payment will be made within 30 days on delivery of goods in satisfactory condition and against submission of bill/invoice in duplicate.

Yours faithfully,


(Dr. S. N. Sarangi)
REGISTRAR

Copy to :

- All Notice Boards/ Jr. Accounts Office for information.
- System Mangaer-for uploading the above in the Instittue website.

