



**भौतिकी संस्थान, भुवनेश्वर**  
**Institute of Physics, Bhubaneswar**

No. 183 /IP,

Dated : 15/02/2024

**QUOTATION CALL NOTICE**

<b>IOP/Garden/2024/ Date :</b>	<b>Rate quotation for supplying of garden materials and plants</b>
------------------------------------	--

s,

Sealed quotation is invited for supplying of the following garden materials as per specifications, terms and conditions noted below :-

Sl. No.	Descriptions	Required quantity	Unit Price	GST	Total
1.	Good quality dried Cow Dung Manure	03 (trips – TATA 407 vehicle)			
2.	Aracea Plants ( Height 2'-3')	15 Nos.			
3.	Eugenia Dwarf Plants ( Height 2'-3' bush type)	20 Nos.			
4.	Different types Aglaonema plants ( Height -1')	15 Nos.			
5	Diffenbachia plants ( Height -1')	10 Nos.			
6.	Calathea plants ( Height -1')	10 Nos.			
7.	Victoria ( Height -1')	15 Nos.			

\*The above mentioned quantity shall be deemed to be approximate and will not in any manner be binding on the Institute .

**TERMS & CONDITIONS:**

1. The quotation should be enclosed in a properly sealed envelope superscribed thereon for “Supplying of Garden materials and plants ”.

*[Signature]*



2. Mandatory Documents to be attached are :
  - i. ORGANISATION REGISTRATION CERTIFICATE
  - ii. COPY OF GST CERTIFICATE OR RETURN
  - iii. BANK DETAILS
3. The rates offered should be exclusive or inclusive taxes. The rates applicable should be specified.
4. Criteria for selection of Bidder/s

The sole criterion for selection of the bidder/s is the lowest rate quoted for an item among the rates quoted by all the qualified bidders for that item indicated in their Annexure.
5. While quoting the rates for the supply of items, the rates shall be inclusive of cost of item, transportation to the plantation sites/work spots, taxes, loading and unloading charges and other charges etc. **Transit losses will have to be borne by the bidder only.**
6. Bidder/Supplier/ Nursery Owners shall quote rate for each item in a prescribed format (Annex-A) along with the tender application form.
7. The successfully bidder shall be responsible for the safety of all activities involved in the supply of plants/items.
8. Bidder/Supplier/ Nursery Owners shall supply various types of pot materials strictly as per the specification mentioned in the Annex-A.
9. Quotation is to be submitted in sealed envelope with superscription "Rate Quotation for supply of "Garden materials and Plants" should reach the undersigned on or before **19.02.2024** at 5.00 pm by hand/courier/speed post which will be opened on the same day at 5.30 P.M. in presence of available bidders or their authorized representatives.
10. Rate quoted should remain valid for sixty days from the date of submission of the quotation.
11. Price quoted should be FOR destination at IOP site.
12. Materials/items which are liable to be damaged in transit, have to be insured by the supplier. Items not up to the specification or defective are liable to rejection and removal at suppliers expense.
13. Taxes and levies if applicable will be paid extra, which should be specified separately.
14. 100% payment will be made within 7 days of delivery of goods in satisfactory conditions and against submission of bill/invoice in duplicate.

Yours faithfully,

  
(Dr. S. N. Sarangi)

**REGISTRAR**

Copy to :

- (i) All Notice Boards/ Jr.Accounts Officer for information and necessary action.
- (ii) Systems Manager for uploading on the home page.