



भौतिकी संस्थान

भुवनेश्वर

Institute of Physics

Bhubaneswar - 751005, India

(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त अनुसंधान संस्थान)

(An Autonomous Research Institute of Department of Atomic Energy, Govt. of India)

RATE QUOTATION CALL NOTICE

Ref. No.-IOP/SBM/2021/ 658

SPEED POST

Dt : 28/07/2021

To,

M/s.

Sub: Rate Quotation for dry- cleaning of carpet & chairs in the Institute.

Sealed rate quotation is invited for “dry-cleaning of carpet & cushion chairs laid in the Block-A Lecture Hall as per the details given in the Annex-I on the following terms and conditions :-

i	Name of the work	:	Dry cleaning of carpet & cushion chairs by using safe & eco-friendly solutions and industry-grade equipments, skilled and well trained carpet cleaner, dusting & vaccuming the carpet, removing dirts, germs and allergens from the carpet, shampooing and pre-treatment for spills and strains, removing spots & odors.
i	Estimated Quantity	:	1200 sqft. & 120 Nos. (Approximate)
iii.	Last date for submission of rate quotation	:	11.08.2021 upto 5.30 P.M.
iv.	Date & Time of quotation opening	:	11.08.2021 at 6.00 P.M. in the presence of representatives of the firms who may wish to be present.
	Date of commencement	:	Within three days on receipt of the work order
v.	Completion of work	:	Within 3 days from date of the commencement of work

1. The quotation received thereafter will not be considered.
2. Tenders in the prescribed form attached duly filled in and signed by the Tenderers, should be submitted in a sealed cover SUPERSCRIBED THEREON FOR DRY-CLEANING OF CARPET & CHAIRS AT IOP, BHUBANESWAR” addressed to the Registrar, Institute of Physics, Po-Sainik School, Bhubaneswar-751005.
3. No advance payment will be made but payment will be assured within 07 days from the date of submission of your bill with satisfactory completion of work, subject to the condition that all the required formalities are accomplished before submission of bill.
4. Quantity of work may be deleted/increased or decreased as per requirement.
5. Mandatory documents to be attached are :
 - i. COPY OF GST OR INCOME TAX RETURN, EXPERIENCE CERTIFICATE
 - ii. COPY OF BANK DETAILS
6. Tenderers are advised to inspect the site and its sorroundings and satisfy themselves before submitting their tender as to the nature of the ground and nature of the site, the

डा.घ. सैनिक स्कूल, भुवनेश्वर - 751 005, भारत

P.O. : SAINIK SCHOOL, BHUBANESWAR - 751 005, INDIA

दूरभाष : 0674-2306444, 2306555, 2306666, फैक्स / Fax : 0674-2300142, वेब / Web : http://www.iopb.res.in

हमेशा हिंदी में पत्र व्यवहार करके देश का गौरव बढ़ाएं

means of access of the site, and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials and tools, facilities for workers and all other services required for executing type of work. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done. If the agency commits default in commencing/completing the execution of the work as aforesaid, Institute shall without prejudice to any other right or remedy be at liberty to fix penalty.

7. It will be the responsibility of the agency to execute the works within 03 (three) days. If the agency fails to do the required work, the work will be got done by the Institute at the cost of contracted agency. Income-tax at the prescribed rate will be deducted from the bill of the executing agency/contractor. The work is to be done in the premises of the Institute. Only such works, which can not be done in the premises, allowed to be done outside, No extra charges will, however be payable on this ground.
8. The agency shall not assign or sublet the work or any part of it to any other person or agency without first obtaining permission in writing of the Institute, which will be at liberty to refuse, if it is not justified.
9. The Institute will not be responsible for any loss or damage in transit. Insurance if any required has to be done by the tenderer at his own cost.
10. The agency to whom work has been awarded will be the principal employer for the labour force. This Institute will have no liability in this regard. The successful tenderer shall have to comply with provisions of contract labour (Regulation & Abolition) Act, 1970 and EPF & Minimum Wages Payment Act, 1952 and rules framed there under.
11. The workers engaged should strictly follow the discipline and decorum of the Institute and he will be liable for any loss or damage caused by them to the Institute property. The Institute will not be held responsible for payment of any compensation to the labourers engaged by him for any sort things. The tenderer shall pay all compensations etc. including accident compensation due to their labourer. The Institute will not be responsible for any claim by the labourers engaged by the tenderer.
12. Condition offers are liable to be rejected summarily.
13. The rate quotation should be submitted intact with tenderer's signature and seal on every page and any pages should not be detached.
14. **The rate must be quoted for charges including Labour charges, GST, and any other duties and taxes leviable by the Central and State Governments and other statutory bodies. The rates quoted will be treated as all inclusive and no further claims whatsoever will be entertained in this respect. The quoted rates should be FOR IOP site basis.**
15. Institute of Physics, Bhubaneswar reserves all rights to accept or reject any of the quotations without assigning any reasons thereof.

Yours faithfully,


(R. K. Rath)
REGISTRAR

Copy to :

- All Notice Boards/ Jr. Accounts Office for information.
- System Manager-for uploading the above in the Institute website.

Annex-I

DRY CLEANING JOB OF FOLLOWING ITEMS IS REQUIRED

Sl. No.	Item	Rate
1.	Carpet (per Sq. ft.)	
2.	Office Chair (per chair)	
3.	Vertical Blinds (per running Sq. ft.	
4.	Taxes	

Signature of authorized representative of the firm