



Institute of Physics

(An Autonomous Research Institute of
Dept. of Atomic Energy, Govt. of India)
P:O: SAINIK SCHOOL, BHUBANESWAR – 751005
Web: www.iopb.res.in

ADVERTISEMENT NO.IOP/Rectt/04/2015

WALK-IN INTERVIEW – CIVIL ENGINEER

Institute of Physics, Bhubaneswar requires to engage a Civil Engineer on temporary basis for a period of 6 (Six) months to look after the civil engineering works under Infrastructure & Housing Project of the Institute. Candidates fulfilling the following Qualification/Criteria may appear for a **walk-in interview on 27.02.2015 at 11.00 AM at Institute premises.**

Minimum Educational Qualification: 10th Standard or equivalent, plus 3 years Diploma in Civil Engineering from a reputed organization approved by State Council of Technical Education & Training/AICTE or equivalent.

Desirable: Knowledge in computer applications like MS Office and Auto CAD etc.

Experience: Must have minimum 3 years experience in civil maintenance activities in a reputed organization including preparation of estimates and work schedules, and supervision of such activities.

Age: Maximum age limit is 35 years as on 1.1.2015, relaxable in deserving cases.

Compensation: Consolidated monthly compensation of Rs. 30000/- per month.

NOTE:

1. Candidates should bring with them the Original Certificates of Qualification and Experience, Date of Birth Certificate.
2. Candidates not fulfilling the above requirements will not be entertained.

For further details and to download application format please visit our website: www.iopb.res.in.

**REGISTRAR
Institute of Physics
Bhubaneswar**



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WALK-IN INTERVIEW FOR THE POST OF CIVIL ENGINEER

ON CONTRACT BASIS.

The Institute of Physics, Bhubaneswar requires the services of a Civil Engineer for a fixed period of 6(six) months to look after the civil maintenance activities in the Institute and residential Quarters under Infrastructure & Housing Project. Candidates fulfilling the following qualifications/criteria may appear for a walk-in interview scheduled to be held on 27.02.2015 at 11.00 AM in the Institute office.

Minimum Educational Qualification: *10th Standard or equivalent Plus Three years Diploma in Civil Engineering from a reputed organization approved by the State Council of technical Education & Training/AICTE or equivalent.*

Desirable: *Knowledge in computer applications like MS Office and Auto CAD etc.*

Experience: *Must have minimum of 3 years' experience in civil maintenance activities in a reputed organization including preparation of estimates and work schedules and supervision of such activities.*

Age: *Maximum age limit is 35 years as on 1.1.2015, relaxable in deserving cases.*

Compensation: *Consolidated monthly compensation of Rs 30,000/- per month.*

Candidates not fulfilling the above requirements will not be entertained and need not attend the interview.

The Institute: *The Institute of Physics (IOP), Bhubaneswar is an autonomous Research Institution under the administrative control of the Department of Atomic Energy, Govt. of India. The Institute campus is spread over an area of about 70 acres consisting of the Research Laboratories, Administrative Building, Library, Workshop, Auditorium, Canteen, Guest House, Hostels and 130 residential Quarters, a Dispensary and a bank.*

Duties and Responsibilities: *The duties of the incumbent of the post include:*

- (i) *General civil maintenance of all the buildings including the residential quarters, located in the campus.*
- (ii) *Preparation of detailed project reports, estimates and work schedules and allied activities for construction/repair of buildings of the Institute.*
- (iii) *Supervision of the work of the contractors engaged by the Institute for various construction works, maintenance, landscape development etc.*

General terms and Conditions:

1. *This position is purely temporary for a fixed period of six months on contract basis and will be governed by the Indian Contract Act and Rules made thereunder.*
2. *The Contract is liable to be terminated without assigning any reason by serving one month notice by the Institute. In case the incumbent desires to discontinue, he shall have to give a notice of one month to the Institute.*
3. *The Contract may be extended for a further period as may be found necessary by the Institute subject to satisfactory performance and conduct of the incumbent.*
4. *During the period of the Contract, a consolidated remuneration of Rs 30,000/- per month will be paid to the incumbent. No other compensation whatsoever, shall be payable.*
5. *The incumbent will be entitled to avail a maximum of 5 days of casual leave during the entire period of the Contract, subject to a maximum of 2 days at a time. He will not be entitled for any other kind of leave during the period of engagement. In case the incumbent is required to be absent for more days, the incumbent shall have to apply and get the permission of the Competent Authority in advance. An amount proportionate to the number of days of such absence will be deducted from the monthly compensation.*
6. *This Contract engagement shall not confer any right on the incumbent for regular or further employment of whatsoever nature in the Institute.*
7. *The incumbent shall not be entitled for any other benefits or facilities as are applicable to the regular employees of the Institute.*
8. *The incumbent shall abide by the rules and procedures of this Institute with regard to his work and conduct.*

9. *The incumbent shall not be allotted with any residential accommodation by the Institute nor will be entitled for any allowance towards house rent.*
10. *The incumbent is required to furnish the following documents at the time of interview:*
 - (a) *Original and attested copies of all certificates and mark sheets.*
 - (b) *2 (two) nos. of recent colour passport size photographs.*
11. *In the event of selection, the selected candidate has to furnish the following documents in original:*
 - (a) *Medical Certificate in the prescribed format.*
 - (b) *Character Certificate from two Gazetted Officers.*
 - (c) *Relieving order in original from the present employer*
12. *The incumbent is required to join the assignment within seven days from the date of receipt of communication failing which the offer is liable to be cancelled.*
13. *For application form please see next page.*

REGISTRAR
Institute of Physics
Bhubaneswar



Institute of Physics
BHUBANESWAR

Affix recent
colour passport
size photograph

APPLICATION FOR CIVIL ENGINEER ON CONTRACT BASIS

PERSONAL INFORMATION:

1. Name in full (capital letters) : Mr./Ms. _____

2. Father's / Husband's name : _____

3. Address for communication:

Permanent Address:

4. (a) Telephone No.: :
(b) email ID :

5. Gender : Male / Female

6. Marital status : _____

7. Date of birth : _____

8. Age in completed years : _____

9. Category : Gen./ SC / ST/ OBC(non creamy layer) / PWD / Ex-
: Servicemen (strike out whichever is not applicable)

10. EDUCATIONAL QUALIFICATION:

Exam passed	Board / University	Year of passing	Div / Grade	%age of marks	Major Subjects
10 th std. or equivalent					
12 th Std. or equivalent					
Dip in Civil Engg					
Any other qualification :					
(i)					
(ii)					
(iii)					

11. WORK EXPERIENCE: (From present to past – (attach separate sheet if required)).

Position held	Organization	From	To	Completed years	Nature of duty

*Attach separate sheet if necessary.

13. Details of qualification/Knowledge/Experience in Computer Applications.

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14. Enclosures to be attached:

Sl No.	Description of document(s)
1	Copies of Certificates and mark sheets duly attested
2	2 Nos. of recent colour passport size photographs
3	Experience certificate(s) in original
4	
5	
6	
7	

DECLARATION

I declare that the above information furnished by me is true and correct to the best of my knowledge and belief. In the event of discrepancy arising due to any false or wrong information provided by me and traced later on, I shall be held responsible for the same and shall abide by the decision of the competent authority on the matter.

Place:

Date:

Signature of the applicant